

City of San Leandro General Fund and All Other Funds Biennial Budget



City Council Work Session
April 8, 2013

Overview

- 2013 - 2015 City Council goals
- General Fund follow-up
- City biennial budget – All funds
- Special Revenue funds
- Enterprise funds
- Internal Service funds
- Successor Agency funds
- Revenue concepts
- Biennial budget calendar

City Council Goals 2013 - 2015

- Place the City on a firm foundation for long-term fiscal sustainability
- Undertake programs and advance projects promoting sustainable economic development, including transforming San Leandro into a center for innovation
- Provide quality public safety services and work in partnership with the community to keep San Leandro safe
- Maintain and enhance the City's infrastructure
- Support and implement programs, activities and strengthen communication that enhance the quality of life, including wellness, in San Leandro and promote a sense of community and civic pride
- Maintain and support a strong positive relationship between the City and schools

General Fund Follow-up

- Previous budget balancing and sustainability
 - 19% workforce reduction
 - Measure Z
 - Grants
- Challenges presented March 25th, 2013
 - General fund gap
 - Drivers of the deficit
- General fund strategies
 - Recommendations on revenues, assets, phasing, cash recovery and containment
- Unfunded requests for general fund dollars
- City Manager recommended strategies
- Reserves

General Fund Budget Summary

2012-13 through 2014-15

(Dollars in Thousands)

	<u>2012-13 Adopted</u>	<u>2012-13 Projected</u>	<u>2013-14 Proposed</u>	<u>2014-15 Proposed</u>
Operating Revenues	\$75,098	\$76,919	\$79,163	\$80,509
Operating Expenditures	<u>(75,833)</u>	<u>(75,855)</u>	<u>(80,587)</u>	<u>(83,797)</u>
Operating Surplus (Deficit)	(735)	1,064	(1,424)	(3,288)
Transfers	(257)	(1,217)	(768)	(738)
Use of Fund Balance	<u>992</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Sources (Uses)	735	(1,217)	(768)	(738)
Net Revenue/(Expenditures)	<u><u>\$ -</u></u>	<u><u>\$ (153)</u></u>	<u><u>\$ (2,192)</u></u>	<u><u>\$ (4,026)</u></u>

Drivers of General Fund Deficit

#	Description	2013-14	2014-15
1	<u>Employment increases:</u>		
	Labor increases	\$ 784,000	\$ 148,000
	POA	190,000	393,000
	PTO termination pay-outs	50,000	0
2	<u>Retirement increases:</u>		
	PERS – miscellaneous	453,000	321,000
	PERS – public safety	127,000	325,000
	OPEB (includes Fire)	1,383,000	0
	Retiree medical (non-Fire)	50,000	50,000
3	Health benefit increases	508,000	651,000
4	COPS grant transfer	432,000	432,000
5	Contract service increase – fire	514,000	571,000
	Contract service increase – legal	100,000	11,000

Drivers of General Fund Deficit (cont)

#	Description	2013-14	2014-15
6	<u>Other increases:</u>		
	General Plan update	500,000	0
	PD rifle replacement/ammo	163,000	0
	EBRCSA and other	129,000	27,000
	City elections (biennial)	0	110,000
7	Vehicle replacements	156,000	280,000
8	Internal Service fund increase	130,000	123,000
9	Debt service increase	0	217,000
	Total of expenditure increases	\$ 5,669,000	\$ 3,659,000

Drivers of General Fund Deficit (cont)

#	Description	2013-14	2014-15
	Total of expenditure increases (from previous slide)	\$ 5,669,000	\$ 3,659,000
	<u>Expected expenditure savings:</u>		
1	PERS Public Safety contributions	(449,000)	(449,000)
2	Debt service refinancing	(356,000)	0
	City election (biennial)	(110,000)	0
	Total expected savings	(915,000)	(449,000)
	GRAND TOTAL	\$ 4,754,000	\$ 3,210,000

City Manager Recommended Strategies

#	Source	2013-14	2014-15
1	Salary and efficiency savings	\$ (700,000)	\$ (800,000)
2	Phase General Plan update over 3 years	(200,000)	(200,000)
3	UUT Rebate program suspension	(350,000)	(350,000)
4	Use of Community Impact Fee (Kaiser)	(212,000)	(988,000)
5	Fire OPEB	(400,000)	(400,000)
6	Fire rental revenue	(130,000)	(130,000)
7	Traffic fines	(200,000)	(200,000)
8	Sales tax revenue estimate 1% increase	0	(200,000)
9	Asset sale proceeds	0	(600,000)
10	Use of general fund balance reserve	0	(158,000)
	Total Reduction to Deficit	\$ (2,192,000)	\$ (4,026,000)

Unfunded Requests for General Fund Dollars

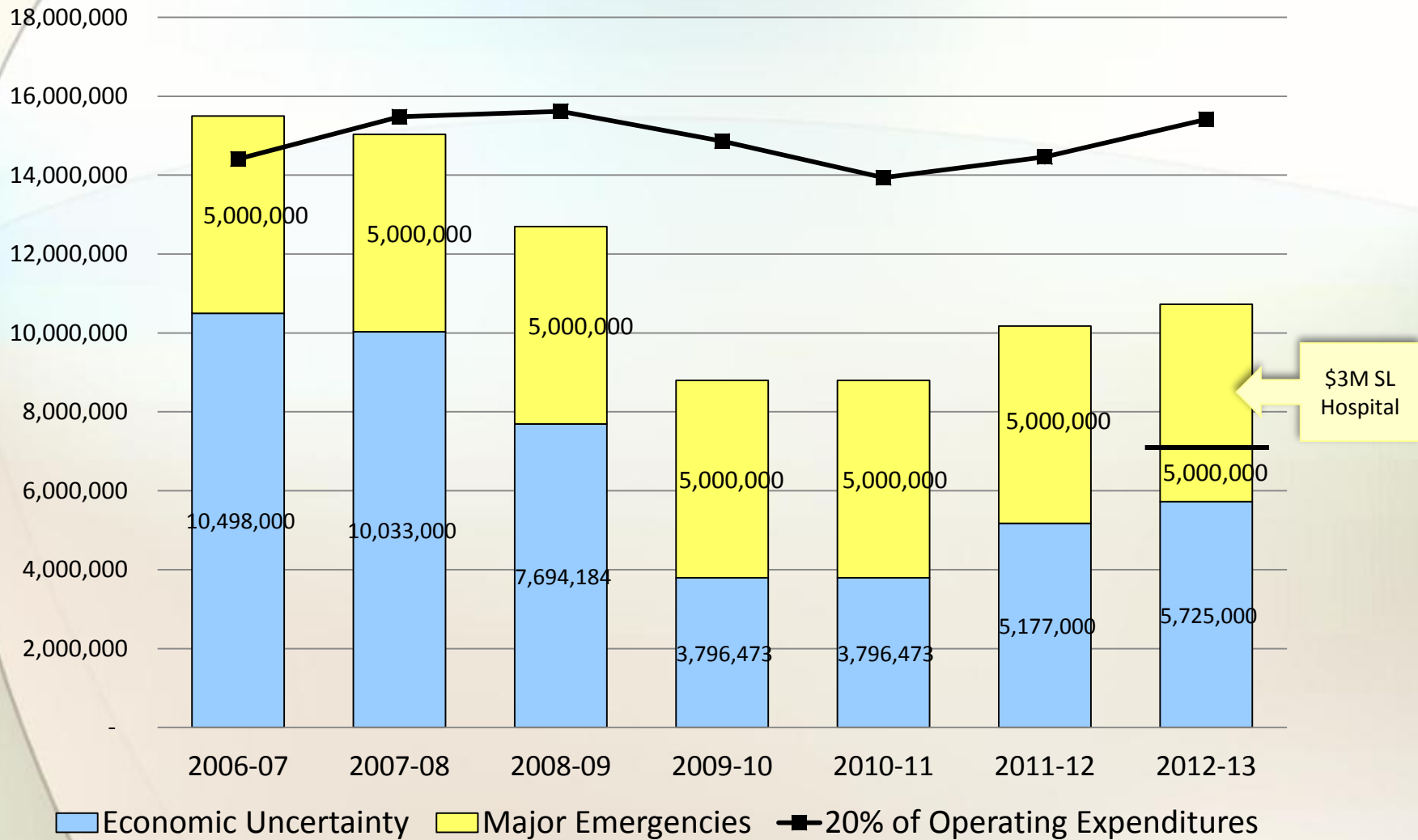
#	Description	2012-13 Funded	2013-14 Unfunded	2014-15 Unfunded
1	Engineering studies/ infrastructure/ADA/ walkways	\$185,000	\$275,000	\$275,000
2	<u>Social services support:</u>			
	Davis Street capital *	0	100,000	100,000
	2-1-1	10,000	15,000	15,000
3	Chamber of Commerce *	10,000	100,000	100,000
4	Kaiser area transition	0	100,000	0
5	Marina Blvd design drawings (30%)	0	0	200,000
Total		\$205,000	\$590,000	\$690,000
* Actual requests				

Unfunded Liabilities

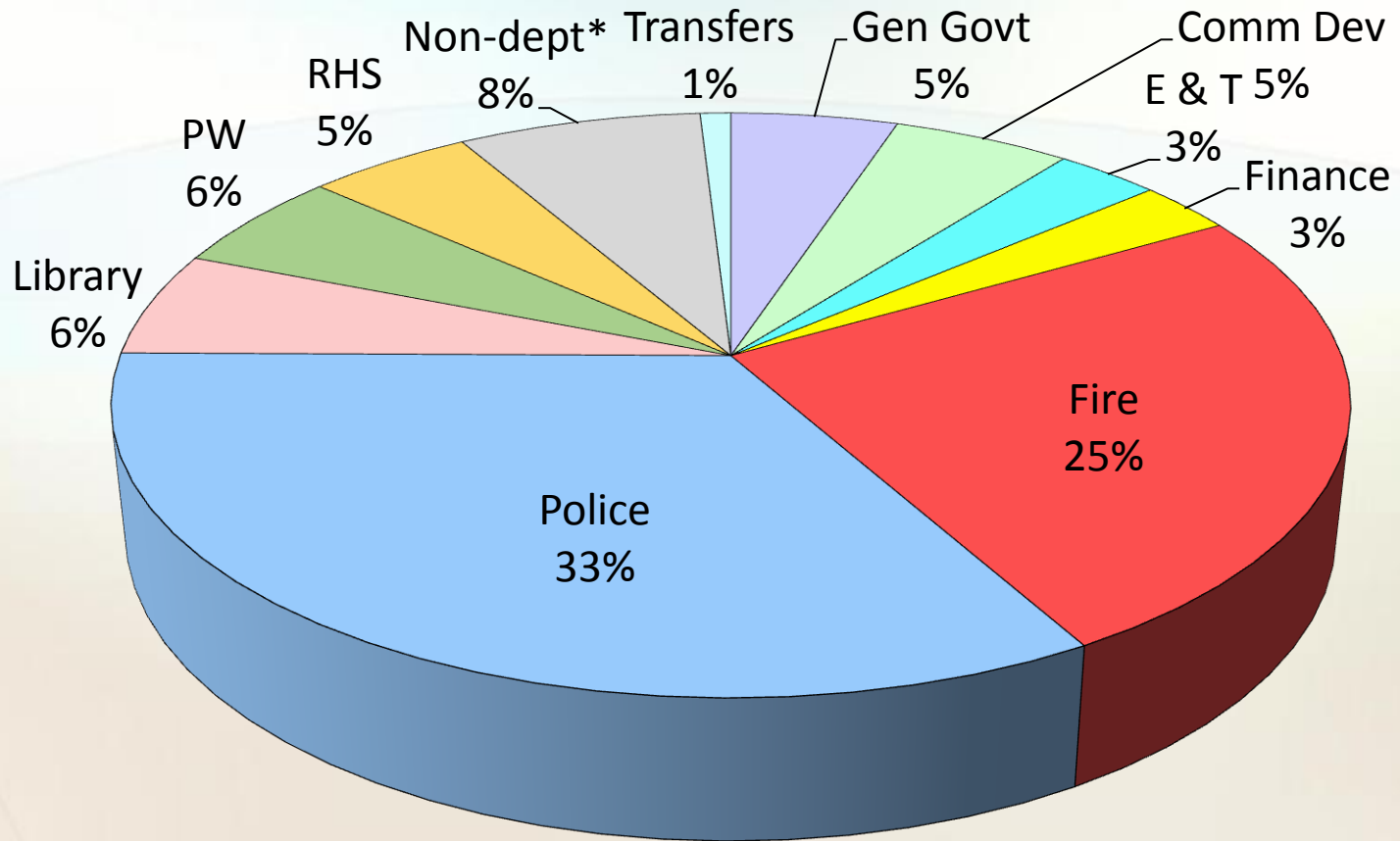
<u>Estimated long-term unfunded liabilities:</u>			Overall		
1	Miscellaneous/Safety unfunded OPEB (ARC = \$1.6m)		\$16.2M		
2	Miscellaneous unfunded CalPERS (ARC = \$4.9m)		36.6M		
3	Safety unfunded CalPERS (ARC = \$3.1m)		47.6M		
4	Fire department unfunded OPEB (ARC = \$1.6m)		18.4M		
Total			\$118.8M		
<u>Estimated Project-based unfunded liabilities:</u>			<u>2014</u>	<u>2015</u>	<u>Overall</u>
1	Marina Blvd design improvements (Kaiser/Shoreline)			200K	495K
2	Streets & road improvements				100M
3	Capital Improvement Program				225M
4	Kaiser area plan		100K	0	100K
5	Council directed reserve use – San Leandro Hospital		1M	1M	3M

General Fund Reserves

Historical 2006-07 through 2012-13

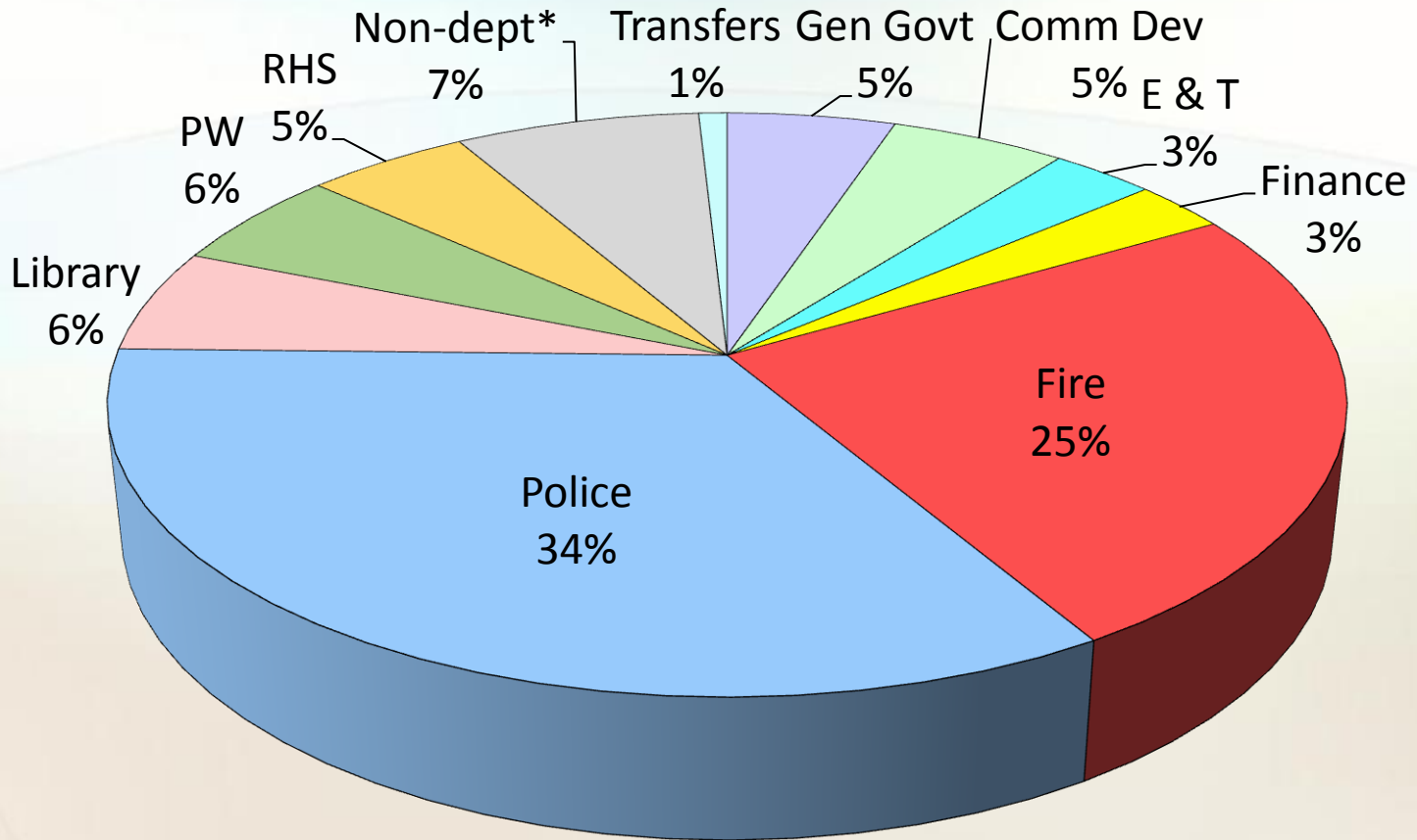


2013-14 General Fund Proposed Expenditures by Department - \$81,355,000



* Non-departmental includes: \$2.4M City Hall & Main Library debt service, \$2.1M Pension refinancing, \$950K retiree medical, \$400K UUT rebates, \$100K City Manager contingency

2014-15 General Fund Proposed Expenditures by Department - \$84,535,000



* Non-departmental includes: \$2.4M City Hall & Main Library debt service, \$2.4M Pension refinancing, \$1M retiree medical, \$400K UUT rebates, \$100K City Manager contingency

General Fund Proposed Biennial Budget

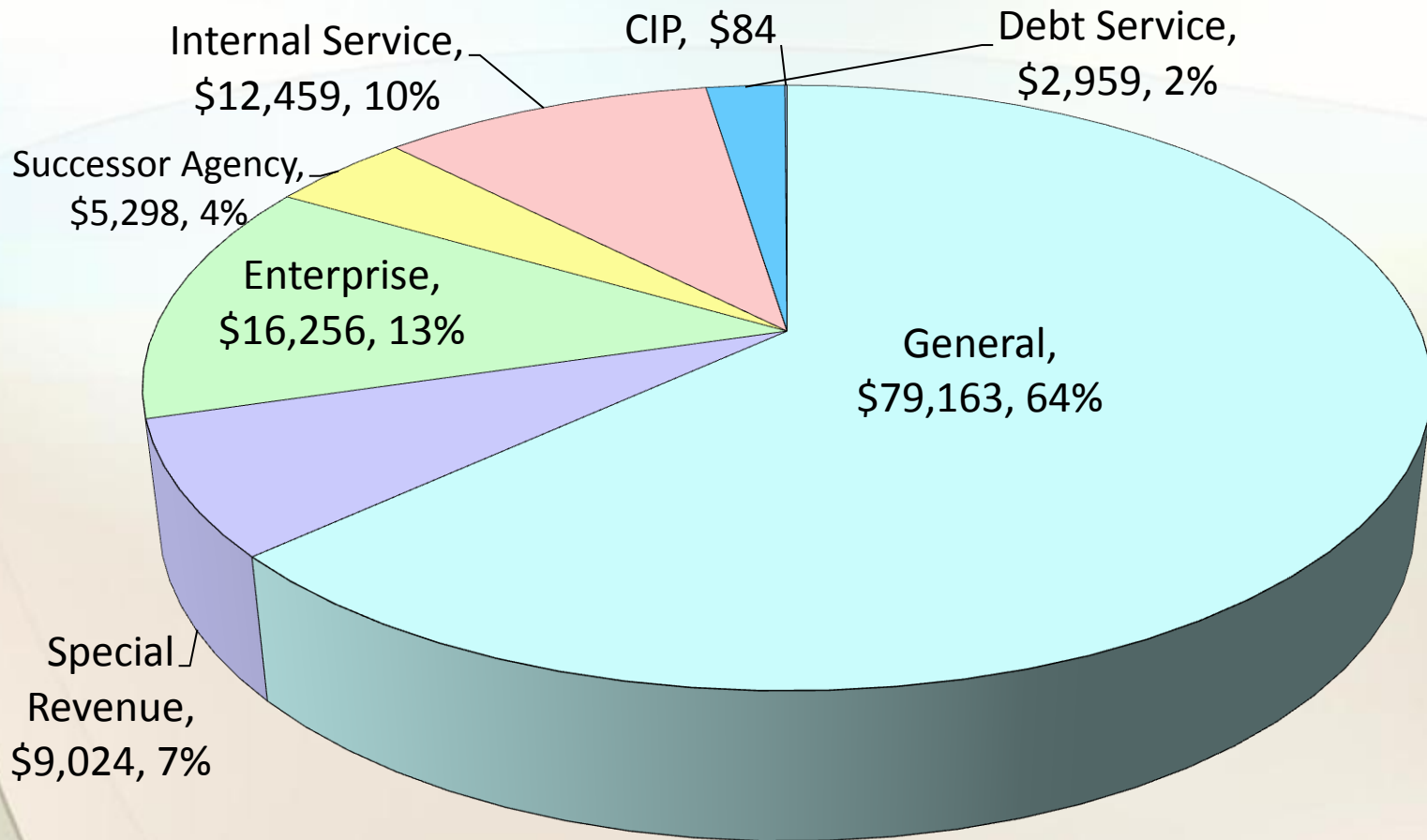
Expenditures by Department

Department (dollars in thousands)	2013-14	2014-15	Change from Previous Year
General Govt. (City Council, City Manager, City Attorney, City Clerk, CIO, HR)	\$ 4,173	\$ 4,372	5% / 5%
Community Development	4,449	4,560	16% / 3%
Engineering & Transportation	2,602	2,694	6% / 4%
Finance	2,374	2,424	3% / 2%
Fire contract (includes OPEB)	20,022	20,593	8% / 3%
Fire Dept. Other (ISF charges, supplies)	384	386	
Police	27,133	28,676	7% / 6%
Library	4,709	4,841	-1% / 3%
Public Works	4,541	4,667	6% / 3%
Recreation & Human Services	4,114	4,230	3% / 3%
Non-departmental/Debt	6,086	6,354	-1% / 4%
Transfers	768	738	200%/ -4%
Total	\$ 81,355	\$ 84,535	7% / 4%

**2013-14 and 2014-15
Proposed Budget
All Funds**

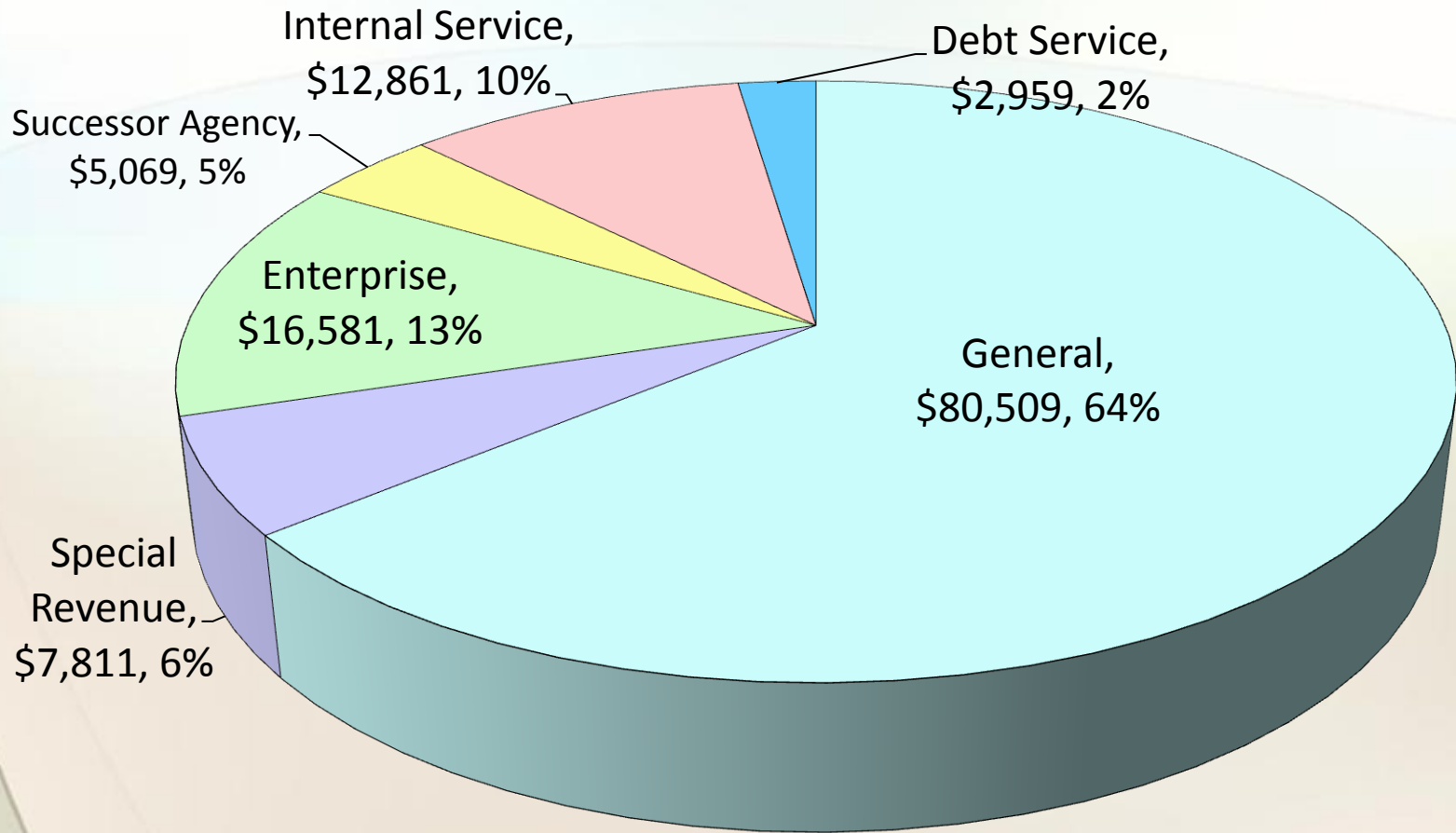
2013-14 Proposed Revenues by Fund

\$125,243,000; 1.7% increase from 2012-13 adopted
(Dollars in Thousands)



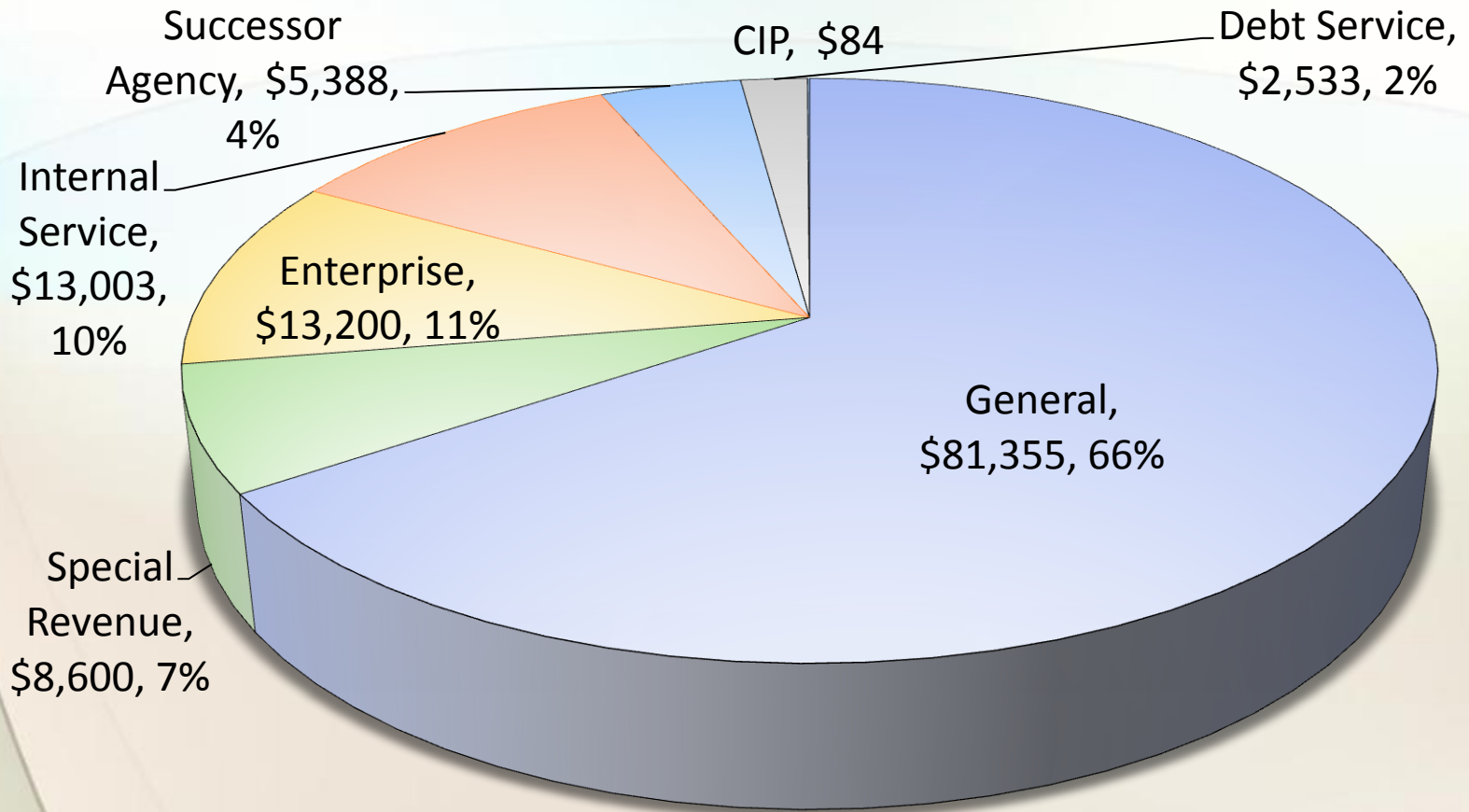
2014-15 Proposed Revenues by Fund

\$125,790,000; 0.4% increase from 2013-14
(Dollars in Thousands)



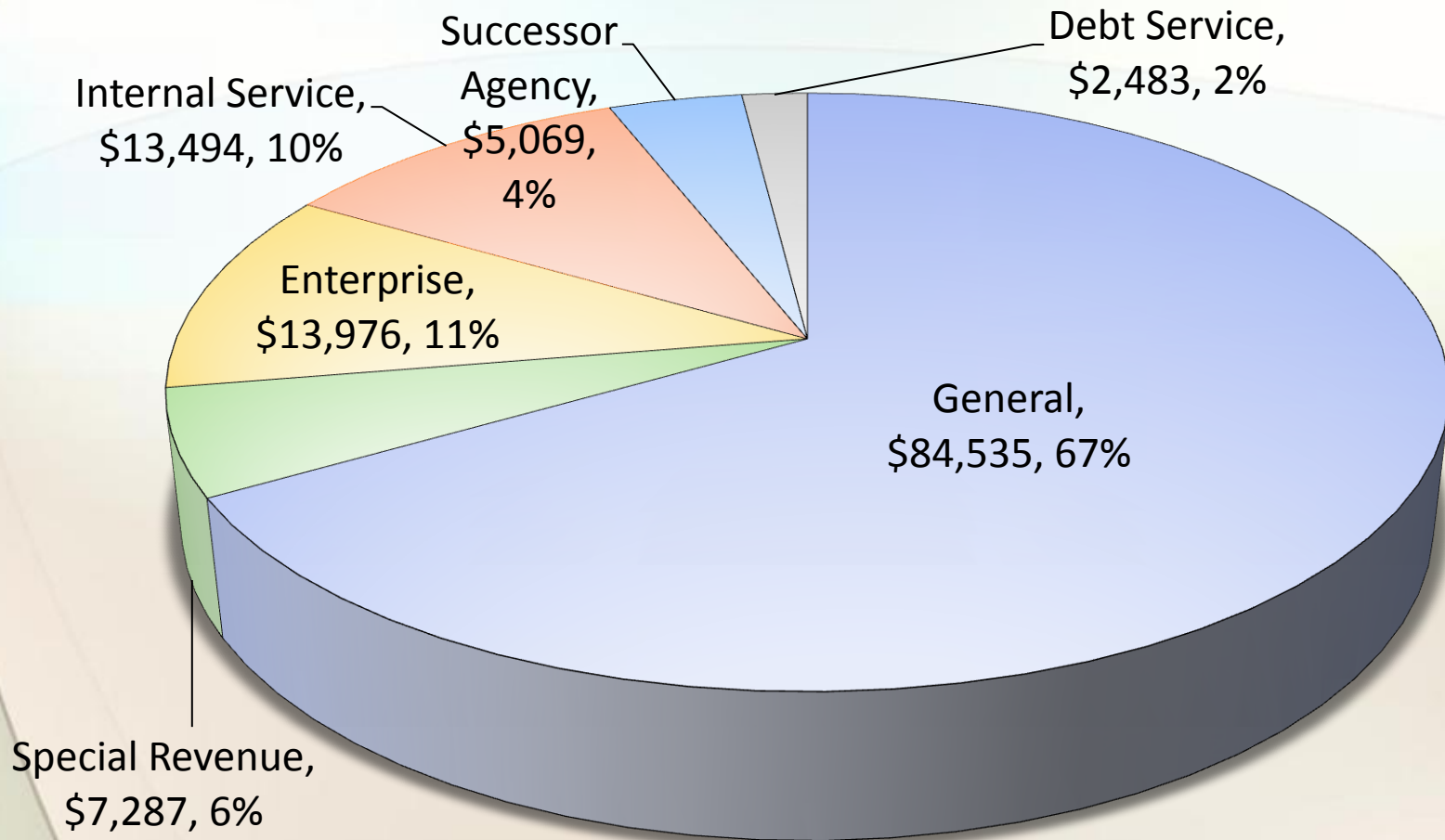
2013-14 Proposed Expenditures by Fund

\$124,163,000; 3.9% increase from 2012-13 adopted
(Dollars in Thousands)



2014-15 Proposed Expenditures by Fund

\$126,844,000; 2.2% increase from 2013-14
(Dollars in Thousands)



Other Funds

- Special Revenue Funds
- Capital Improvement Projects (CIP) presented to the City Council on 3/25/13
- Enterprise Funds
- Internal Service Funds
- Successor Agency Fund

Special Revenue Funds

- Community Development Block Grant (CDBG)
 - Annual federal grant for public services, affordable housing, capital improvements and economic development
- HOME Grant Housing Fund
 - Annual federal grant (via Alameda County) for affordable housing
- Housing In Lieu Fund
 - Assessments toward funding of low/moderate housing projects
- Affordable Housing Asset Fund
 - Assets received from affordable housing activities/programs from the former RDA Low/Moderate Housing fund and acts as its Successor agency
- Business Improvement District Fund (BID)
 - Service fees charged to business owners to provide shuttle service from Downtown BART to the West San Leandro Industrial area
- Asset Seizure Fund
 - Funds received from asset forfeiture and used for public safety purposes

Special Revenue Fund (continued)

- Parking Fund
 - Parking meters, Parking structure and lot fees for parking facility operation and maintenance
- Park Development Fees Fund
 - Park development fee assessments levied for partial funding of park development needs associated with residential growth
- Heron Bay Maintenance Fund
 - Special assessment funding for ongoing maintenance of public facilities at the Heron Bay Development
- Cherrywood Maintenance Fund
 - Special assessment funding for ongoing maintenance of public facilities at the Cherrywood Development
- Grants Fund (90% associated with Capital Improvement Projects)
- Public Education & Government (PEG) Fund
 - User fees charged to cable television customers and is used to fund public education on government programs
- Underground Utility Fees
 - Funds utility conversion project for placement of overhead utilities placed underground

Special Revenue Fund Summary

2013-14 and 2014-15

Description	Beginning Balance	2013-14 Revenues	2013-14 Expenditures	Ending Balance	2014-15 Revenues	2014-15 Expenditures	Ending Balance
Park Development Fees	195,000	26,000	(18,000)	203,000	26,000	(18,000)	211,000
Underground Utilities	1,057,000	72,000	-	1,129,000	72,000	-	1,201,000
Parking	26,000	250,000	(316,000)	(40,000)	250,000	(323,000)	(113,000)
Asset Seizure	871,000	6,000	-	877,000	6,000	-	883,000
Heron Bay Maintenance	324,000	360,000	(368,000)	316,000	367,000	(368,000)	315,000
Cherrywood Maintenance	297,000	21,000	-	318,000	22,000	-	340,000
Grants	2,000	1,823,000	(1,823,000)	2,000	592,000	(592,000)	2,000
CDBG	-	560,000	(512,000)	48,000	561,000	(513,000)	96,000
HOME Grant Housing	2,000	141,000	(143,000)	-	144,000	(144,000)	-
Housing In Lieu	110,000	-	-	110,000	-	-	110,000
Affordable Housing Asset	399,000	32,000	-	431,000	32,000	-	463,000
Business Improvement District	57,000	298,000	(297,000)	58,000	298,000	(296,000)	60,000
Public Education/Govt (PEG)	286,000	150,000	(33,000)	403,000	150,000	(33,000)	520,000

Parking Fund 5-Year Forecast

	2011-12	2012-13	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Parking Fund 132	Actual	Adopted	Estimated	Projected	Projected	Projected	Projected	Projected	Projected
Beginning Fund Balance	97,630	57,385	82,039	25,807	(39,711)	(112,745)	(191,188)	(275,908)	(367,129)
Revenue									
Parking Fees	199,923	274,540	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Interest Income	610	700	160	160	160	160	160	160	160
Total Revenues	200,533	275,240	250,160	250,160	250,160	250,160	250,160	250,160	250,160
Expenditures									
Personnel	155,137	164,053	164,053	160,569	164,690	168,514	173,190	178,075	182,128
Non-Personnel	60,987	156,339	142,339	155,109	158,504	160,089	161,690	163,307	164,940
Total Expenditures	216,124	320,392	306,392	315,678	323,194	328,603	334,880	341,381	347,068
Annual Surplus/(Shortfall)	(15,591)	(45,152)	(56,232)	(65,518)	(73,034)	(78,443)	(84,720)	(91,221)	(96,908)
Ending Fund Balance	82,039	12,233	25,807	(39,711)	(112,745)	(191,188)	(275,908)	(367,129)	(464,037)

- Downtown garage re-opened November 2012
- Parking rate study being conducted with results by the end of 2013
- New parking fee collection system (APARC) to be installed June 2013
- APARC annual maintenance of \$10,000 per year
- Building maintenance charges of \$61,000 in 2013-14 and \$63,000 in 2014-15
- Deficit beginning in 2013-14; revisit parking rates and detailed review of expenditures during next year's budget cycle

Special Revenue Funds (Streets)

- Gas Tax Fund
 - Allocation from state for street maintenance performed by Public Works
- Gas Tax (Section 2103)
 - Allocation from state for street reconstruction (CIP)
- Street/Traffic Improvement Fund (DFSI)
 - Development fee assessments for street and traffic improvements
- Measure B
 - City share of ½ cent sales tax administered by the Alameda County Transportation Authority (ACTA) for streets, construction and maintenance
 - Used for streets capital projects
- Measure F
 - City share of proceeds on a \$10 increase in vehicle registration fees approved by voters in November 2010; funds used for projects to reduce traffic congestion and vehicle related pollution

Special Revenue Fund (Streets) Summary 2013-14 and 2014-15

Description	Beginning Balance	2013-14 Revenues	2013-14 Expenditures	Ending Balance	2014-15 Revenues	2014-15 Expenditures	Ending Balance
Street / Traffic Improvements (DFSI)	537,000	90,000	(54,000)	573,000	90,000	(81,000)	582,000
Gas Tax Fund	(63,000)	2,055,000	(1,973,000)	19,000	2,063,000	(2,043,000)	39,000
Gas Tax Fund (Section 2103)	(236,000)	1,225,000	(957,000)	32,000	1,225,000	(1,063,000)	194,000
Measure B	424,000	1,546,000	(1,758,000)	212,000	1,546,000	(1,463,000)	295,000
Measure F	346,000	365,000	(346,000)	365,000	365,000	(346,000)	384,000
Proposition 1B	12,000	-	-	12,000	-	-	12,000

Gas Tax Fund 5-Year Forecast

	2011-12	2012-13	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Gas Tax Fund 140	Actual	Adopted	Estimated	Projected	Projected	Projected	Projected	Projected	Projected
Beginning Fund Balance	922,376	664,076	916,069	(62,589)	19,099	38,900	5,872	(68,881)	(187,128)
Revenue									
Gas Tax	1,765,655	1,260,292	1,224,708	1,279,303	1,317,682	1,317,682	1,317,682	1,317,682	1,317,682
Interest Income/Transfers	5,596	7,500	7,500	775,500	745,500	745,500	745,500	745,500	745,500
Total Revenues	1,771,251	1,267,792	1,232,208	2,054,803	2,063,182	2,063,182	2,063,182	2,063,182	2,063,182
Expenditures									
Personnel	810,668	860,359	860,359	867,287	899,608	940,999	971,172	1,002,998	1,031,077
Non-Personnel	966,890	1,070,641	1,350,507	1,105,828	1,143,773	1,155,211	1,166,763	1,178,430	1,190,215
Total Expenditures	1,777,558	1,931,000	2,210,866	1,973,115	2,043,381	2,096,210	2,137,935	2,181,429	2,221,292
Annual Surplus/(Shortfall)	(6,307)	(663,208)	(978,658)	81,688	19,801	(33,028)	(74,753)	(118,247)	(158,110)
Ending Fund Balance	916,069	868	(62,589)	19,099	38,900	5,872	(68,881)	(187,128)	(345,238)

- Operating shortfall and fund deficit in 2012-13
- General Fund contribution to Gas Tax street maintenance:
 - 2009-10 = \$1,000,000; 2010-11 = \$300,000
 - 2011-12 thru 2012-13 = \$0
 - 2013-14 = \$768,000; 2014-15 through 2018-19 = \$738,000
- Deficit reappears in 2016-17 with a transfer from General Fund of \$738,000 – additional funding sources required

Enterprise Funds

- Water Pollution Control Plant
- Environmental Services
- Shoreline
- Storm Water

Enterprise Fund Summary 2013-14 and 2014-15

Description	Beginning Balance	2013-14 Revenues	2013-14 Expenditures	Side Fund Repayment	Ending Balance	2014-15 Revenues	2014-15 Expenditures	Side Fund Repayment	Ending Balance
Water Pollution Control Plant	12,427,000	11,954,000	(8,654,000)	285,000	16,012,000	12,266,000	(9,640,000)	355,000	18,993,000
Environmental Services	1,284,000	983,000	(1,146,000)	-	1,121,000	994,000	(1,116,000)	-	999,000
Shoreline	210,000	2,239,000	(2,271,000)	-	178,000	2,239,000	(2,054,000)	-	363,000
Storm Water	216,000	1,081,000	(1,130,000)	-	167,000	1,081,000	(1,165,000)	-	83,000

Water Pollution Control Plant Fund 5-Year Forecast

Water Pollution Control Fund 593	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Projected	2014-15 Projected	2015-16 Projected	2016-17 Projected	2017-18 Projected	2018-19 Projected
Beginning Fund Balance	17,289,935	8,286,836	13,181,631	12,427,180	16,012,090	18,993,048	16,125,754	14,871,753	13,766,073
Revenue									
Sewer Service Charges	10,547,812	10,900,000	10,944,153	11,200,000	11,521,000	12,036,113	12,399,996	12,781,826	13,165,281
Other Revenues	641,550	840,000	734,340	430,000	430,000	385,000	385,000	385,000	385,000
SWRCB Loan	6,698,278	-	36,301,722	-	-	-	-	-	-
General Fund Loan Repayment	-	448,000	448,000	457,200	518,500	538,000	561,450	583,850	610,200
Interest Income	131,709	151,500	151,500	151,500	151,500	151,500	151,500	151,500	151,500
Total Revenues	18,019,349	12,339,500	48,579,715	12,238,700	12,621,000	13,110,613	13,497,946	13,902,176	14,311,981
Expenditures									
Personnel	3,669,067	4,166,939	4,166,939	4,021,714	4,159,581	4,332,789	4,373,049	4,565,266	4,730,026
Non-Personnel/Transfers *	4,308,827	4,810,578	12,625,273	4,463,976	5,241,861	5,306,518	5,359,298	5,422,990	5,484,492
Debt Service	-	-	-	-	-	4,200,000	2,881,000	2,881,000	2,881,000
Capital	14,149,759	198,000	32,541,954	168,100	238,600	2,138,600	2,138,600	2,138,600	2,138,600
Total Expenditures	22,127,653	9,175,517	49,334,166	8,653,790	9,640,042	15,977,907	14,751,947	15,007,856	15,234,118
Annual Surplus/(Shortfall)	(4,108,304)	3,163,983	(754,451)	3,584,910	2,980,958	(2,867,294)	(1,254,001)	(1,105,680)	(922,137)
Ending Fund Balance	13,181,631	11,450,819	12,427,180	16,012,090	18,993,048	16,125,754	14,871,753	13,766,073	12,843,936
Debt Service Reserve	-	-	-	-	-	-	-	-	-
Ending Fund Balance (adjusted)	13,181,631	11,450,819	12,427,180	16,012,090	18,993,048	16,125,754	14,871,753	13,766,073	12,843,936

* 2012-13 Estimated Non-Personnel/Transfers includes Plant Expansion Capital Improvement Project costs and General Fund loan of \$6,000,000.

- WPCP plant rehabilitation project \$50,000,000
 - Funding from State Revolving Loan fund and fund balance for project costs
 - Debt service begins 2015-16
- In accordance with Prop 218 procedures City Council approved rate increases of up to 5% per year through 2014-15; 4% for 2013-14 and 3% for 2014-15

Environmental Services Fund 5-Year Forecast

Environmental Services Fund 594	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Projected	2014-15 Projected	2015-16 Projected	2016-17 Projected	2017-18 Projected
Beginning Fund Balance	1,382,718	1,204,549	1,511,053	1,283,848	1,120,796	999,409	878,255	748,677
Revenue								
Service Charges	352,356	324,375	327,400	334,400	340,400	347,208	354,152	361,235
Permits & Grants	692,923	489,000	546,810	506,000	512,000	517,900	523,918	530,056
Other Revenues/Interest/Transfers	305,599	353,617	348,417	142,282	142,282	150,025	150,025	150,025
Total Revenues	1,350,878	1,166,992	1,222,627	982,682	994,682	1,015,133	1,028,095	1,041,317
Expenditures								
Personnel	817,604	955,337	955,337	671,642	686,971	702,898	719,951	731,100
Non-Personnel	404,939	448,685	494,495	474,092	429,098	433,389	437,723	442,100
Total Expenditures	1,222,543	1,404,022	1,449,832	1,145,734	1,116,069	1,136,287	1,157,674	1,173,200
Annual Surplus/(Shortfall)	128,335	(237,030)	(227,205)	(163,052)	(121,387)	(121,154)	(129,579)	(131,883)
Ending Fund Balance	1,511,053	967,519	1,283,848	1,120,796	999,409	878,255	748,677	616,793

- Operating shortfall in 2012-13 through 2017-18
- Loss of \$90,000 in county Mitigation annual revenue in 2012-13
- Transfers from Storm Water Fund of \$134,000/year and General fund transfer of \$72,000/year discontinued beginning 2013-14
- Storm water division eliminated in this fund and directly charged in Stormwater fund 598

Shoreline Fund 5-Year Forecast

Shoreline Enterprise Fund 597	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Projected	2014-15 Projected	2015-16 Projected	2016-17 Projected	2017-18 Projected
Beginning Fund Balance	(151,399)	(135,804)	41,187	209,900	177,708	362,613	36,953	(133,573)
Revenue								
Rents & Concessions	1,247,936	1,155,000	1,272,000	1,272,000	1,272,000	1,173,056	1,173,056	1,173,056
Berthing Fees	677,147	672,000	537,000	537,000	537,000	537,000	537,000	537,000
Transient Occupancy Tax	323,430	258,000	335,000	335,000	335,000	335,000	335,000	335,000
Other Revenues/Interest	44,230	44,800	68,036	94,800	94,800	49,300	49,300	49,300
Total Revenues	2,292,743	2,129,800	2,212,036	2,238,800	2,238,800	2,094,356	2,094,356	2,094,356
Expenditures								
Personnel	624,048	670,182	670,182	670,212	692,767	727,693	748,139	766,864
Non-Personnel/Transfers	1,476,109	1,445,660	1,373,141	1,600,780	1,361,128	1,692,322	1,516,743	1,702,265
Total Expenditures	2,100,157	2,115,842	2,043,323	2,270,992	2,053,895	2,420,016	2,264,883	2,469,129
Annual Surplus/(Shortfall)	192,586	13,958	168,713	(32,192)	184,905	(325,660)	(170,527)	(374,773)
Ending Fund Balance	41,187	(121,846)	209,900	177,708	362,613	36,953	(133,573)	(508,346)

- Operating shortfall in 2015-16 with fund deficit in 2016-17
- Continue to reduce expenses, reflects interest only payments on the General Fund loan beginning in 2012-13
- Long-term balance of revenues/expenditures anticipated by Shoreline development

Storm Water Fund 5-Year Forecast

	2011-12	2012-13	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Storm Water Fund 598	Actual	Adopted	Estimated	Projected	Projected	Projected	Projected	Projected
Beginning Fund Balance	264,556	241,857	290,573	216,443	167,782	83,008	(19,845)	(141,394)
Revenue								
Storm Water Service Fees	1,078,285	1,073,918	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000
Interest Income	943	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Total Revenues	1,079,228	1,074,918	1,081,000	1,081,000	1,081,000	1,081,000	1,081,000	1,081,000
Expenditures								
Personnel	468,948	518,297	518,297	605,536	625,049	643,128	661,824	680,369
Non-Personnel/Transfers	584,433	636,833	636,833	524,125	540,725	540,725	540,725	540,725
Total Expenditures	1,053,381	1,155,130	1,155,130	1,129,661	1,165,774	1,183,853	1,202,550	1,221,094
Annual Surplus/(Shortfall)	25,847	(80,212)	(74,130)	(48,661)	(84,774)	(102,853)	(121,550)	(140,094)
Ending Fund Balance	290,403	161,645	216,443	167,782	83,008	(19,845)	(141,394)	(281,488)

- Fees fixed since 1996, voter approval required to increase fees
- Provides for maintenance activities only, unable to fund capital improvements
- Long-term capital funding option needed

Internal Service Funds

- Building Maintenance
- Information Services
- Self Insurance
- Equipment Maintenance

Internal Service Funds Summary 2013-14 and 2014-15

Description	Beginning Balance	2013-14 Revenues	2013-14 Expenditures	Ending Balance	2014-15 Revenues	2014-15 Expenditures	Ending Balance
Building Maintenance	1,208,000	2,898,000	(3,456,000)	650,000	2,939,000	(3,287,000)	302,000
Information Services	1,049,000	3,764,000	(3,763,000)	1,050,000	3,852,000	(3,852,000)	1,050,000
Self Insurance	6,504,000	3,739,000	(3,727,000)	6,516,000	3,730,000	(3,730,000)	6,516,000
Equipment Repairs and Maintenance	989,000	2,057,000	(2,057,000)	989,000	2,340,000	(2,625,000)	704,000

- Building maintenance reserves \$437,000 in 2013-14 for City Hall repairs
- Self Insurance fund balance includes \$3.3M for Workers' compensation and \$3.6M for general liability estimated losses from actuary report 6/30/12
- Equipment increase of \$236,000 in 2013-14 and \$544,000 in 2014-15

Successor Agency Fund

Recognized Obligation Payment Schedules and Successor Agency Administration

Description	Beginning Balance	2013-14 Revenues	2013-14 Expenditures	Ending Balance	2014-15 Revenues	2014-15 Expenditures	Ending Balance
Successor Agency to RDA	89,000	5,298,000	(5,387,000)	-	5,069,000	(5,069,000)	-

- Project Areas for Recognized Obligation Payment Schedules (ROPs) and Successor Agency Administration:
 - Joint Project Area
 - Plaza Project Area
 - Low/Moderate Housing
 - West San Leandro Project Area

Revenue Concepts

- Shared responsibility
 - Parcel tax
 - Property tax
 - District tax (Measure Z)
- Transient Occupancy Tax (TOT) - currently 10%
 - 3 hotels
- Property Transfer Tax – currently \$6 per \$1,000
 - City vs. region
- Assessment district – lighting and landscaping
- Street sweeping fees
- Rental car assessment
- Parking fees at Marina

Biennial Budget Calendar 2013-14 and 2014-15

- ✓ January 26, 2013 City Council Winter Planning Session
- ✓ March 25, 2013 City Council Budget Work Session: General Fund & CIP
- ✓ April 8, 2013 City Council Budget Work Session: All Other Funds
- ✓ May 6, 2013 City Council – Proposed Master Fee Schedule
- ✓ May 14, 2013 Budget Binders to be Delivered to City Council
- ✓ May 20, 2013 City Council – Proposed Biennial Budget Presentation
- ✓ June 3, 2013 City Council – Public Hearing Proposed Biennial Budget